

# ADMISSIONS

If you'd like your child to attend Portfield School, please get in touch with us. We welcome all enquiries and are happy to arrange tours of the school so you can see our specialist facilities, meet key staff and ensure it meets your requirements.

If you feel that Portfield School may be the right school for your child, you will need to contact your Local Authority. If they then make a formal referral to us, we will promptly carry out a comprehensive assessment.

Our admissions panel will then carefully consider the assessment's findings and decide on our ability to meet your child's needs. We will also take into account the age of the student, any additional needs, learning style and whether we have an appropriate peer group at the time.

If an offer of a placement is made, we will need agreement from the Local Authority that they are willing to supply funding. If the place is accepted, we will then work with everyone involved to ensure a thorough and robust transition plan is implemented. This could include us writing social stories, visiting the student, sharing photographs and arranging visits to the school.

If the school reaches capacity and we have children referred to us for admission, we will operate a waiting list system. Children will be allocated a place based on the spaces which become available.

To arrange a tour of the school or to make an enquiry, please contact us.